

**PETERBOROUGH CITY
COUNCIL'S FORWARD PLAN
1 NOVEMBER 2010 TO 28 FEBRUARY 2011**

FORWARD PLAN OF KEY DECISIONS - 1 NOVEMBER 2010 TO 28 FEBRUARY 2011

During the period from 1 November 2010 To 28 February 2011 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: www.peterborough.gov.uk. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

NEW ITEMS THIS MONTH:

Traffic Signals Maintenance Contract
Budget and Medium Term Financial Strategy (November and December)
Council Tax Base 2011/12
Museum Redevelopment Project
Award of Contract for Extension at Leighton Primary School
Award of Contract for Extension at the Beeches Primary School
Termination of Transitions Service Contract with YMCA

NOVEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Coneygree Lodge, Coneygree Road - KEY/01NOV/10</p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Coneygree Lodge at Coneygree Road.</p>	November 2010	Cabinet Member for Resources	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate	Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborou gh.gov.uk	Public report will be available from the Governance team one week before the decision is made

<p>Delivery of the Council's Capital Receipt Programme through the Sale of land adjacent to Pupil Referral Unit (former Honeyhill School) Paston Ridings - KEY/02NOV/10</p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of land adjacent to the former Honeyhill School.</p>	November 2010	Cabinet Member for Resources	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.	Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p>The Future of Peterborough Community Services (the provider arm of the Primary Care Trust) - KEY/03NOV/10</p> <p>For Cabinet to approve proposals from the Primary Care Trust regarding the future of Peterborough Community Services, including adult social care.</p>	November 2010	Cabinet	Scrutiny Commission for Health Issues	Internal Departments and Relevant Stakeholders as appropriate.	Denise Radley Executive Director of Adult Social Services & Performance Tel: 01733 758444 denise.radley@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p>Drug and alcohol misuse services for children and young people - KEY/04NOV/10 Provide an integrated drug and alcohol misuse service offering early intervention, prevention, targeted and specialist interventions to targeted groups of young people in Peterborough.</p>	November 2010	<p>Cabinet Member for Children's Services, Cabinet Member for Community Cohesion, Safety and Women's Enterprise</p>	Health Issues	Relevant Internal Stakeholders	<p>Pam Setterfield Assistant Head of Children & Families Services (0-13) Tel: 01733 863897 pam.setterfield@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken.</p>
<p>Traffic Signals Maintenance Contract - KEY/05NOV/10 Novation of contract from Traffic Signals UK Limited to Telent Technologies Services Limited</p>	November 2010	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	Environment Capital Scrutiny Committee	Relevant internal departments	<p>Susan Fitzwilliam ITS Development Officer Tel: 01733 452441 susan.fitzwilliam@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken</p>
<p>Scheme of works at the Triangle, New England - Award of Contract - KEY/06NOV/10 Award of contract to construct Triangle Safety Scheme through Midlands Highways Alliance (MHA) – Medium Schemes Framework 1 (MSF) contract.</p>	November 2010	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	Environment Capital	Internal and external stakeholders as appropriate.	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborough.gov.uk</p>	<p>Public Report will be available from the governance team one week before the decision is taken.</p>

<p>Budget and Medium Term Financial Strategy - KEY/07NOV/10 Agree actions for dealing with grant reductions in 2010-11 financial year. Draft budget proposals and Medium Term Financial Strategy to 2015/16 to be agreed as a basis for consultation.</p>	November 2010	Cabinet	Sustainable Growth	Report forms the basis of consultation with stakeholders, prior to further consideration by Cabinet in February 2011 and subsequent endorsement at full Council.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborou gh.gov.uk	A public report will be available from the governance team one week before the decision is taken.
<p>Review of Charges for Allotments - KEY/08NOV/10 To agree the charges for the use of Allotments for the forthcoming year.</p>	November 2010	Cabinet Member for Resources	Sustainable Growth Scrutiny Committee	Relevant ward members, internal Departments and external stakeholders as appropriate.	Commercial Services Director	Public Report to be available from the Governance team one week before the decision is made
<p>Award of Contract for Extension at the Beeches Primary School - KEY/09NOV/10 Award of Contract for Extension to increase pupil numbers at the Beeches Primary School, following competitive tendering process.</p>	November 2010	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal departments and external stakeholders.	Alison Chambers Asset Development Officer alison.chambers@peterborou gh.gov.uk	A public report will be available from the governance team one week before the decision is taken.

<p>Award of Contract for Extension at Leighton Primary School - KEY/10NOV/10 Award of Contract for Extension to increase pupil numbers at Leighton Primary School, following competitive tendering process.</p>	November 2010	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal departments and relevant stakeholders.	Alison Chambers Asset Development Officer alison.chambers@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken
<p>Contract Award - Adult Drug Treatment Services - KEY/11NOV/10 To award the contracts for the delivery of Adult Drug Treatment Services</p>	November 2010	Cabinet Member for Community Cohesion, Safety and Women's Enterprise	Strong and Supportive Communities	Internal departments as appropriate Safer Peterborough Partnership	Gary Goose Community Safety Strategic Manager Tel: 01733 863780 gary.goose@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.
<p>Termination of Transitions Service Contract with YMCA - KEY/12NOV/10 To authorise termination of the contract due to reduction in funding.</p>	November 2010	Cabinet Member for Children's Services	Creating Opportunities and Tackling Inequalities	Internal departments and external stakeholders.	Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.

<p>Floating Support Contract: Cross Keys Homes Extension of Contract – KEY/13NOV/10 Extension of contract to provide a generic floating support service for clients with housing support needs.</p>	November 2010	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	<p>Belinda Child Housing Strategic Manager belinda.child@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.
<p>Passenger Transport Framework Tender – KEY/14NOV/10 Requirements for special educational needs and mainstream school contract.</p>	November 2010	<p>Cabinet Member for Education, Skills and University</p>	Creating Opportunities and Tackling Inequalities	Internal stakeholders.	<p>Cathy Summers Team Manager - Passenger Transport Contracts and Planning cathy.summers@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.
<p>Security Framework Contract – KEY/15NOV/10 Award of framework contract split into two lots: security services such as manned security guarding, patrolling, key holding and alarm response for PCC sites; and cash collection and cash in transit services, delivering services for the council such as collecting cash from parking meters and banking it securely.</p>	November 2010	<p>Cabinet Member for Resources</p>	Sustainable Growth	Internal and external stakeholders as appropriate	<p>Matthew Rains P2P Manager Tel: 01733 317996 matthew.rains@peterborough.gov.uk</p>	A public report will be available from the governance team one week before the decision is taken

DECEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Peterborough Planning Policies DPD – ‘Preferred Options’ version - KEY/01DEC/10 To agree draft planning policies, for subsequent public consultation</p>	December 2010	Cabinet	Sustainable Growth	Internal and External as appropriate.	Richard Kay Strategic Planning Manager richard.kay@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is made.
<p>Village Design Supplementary Planning Document (Draft version for consultation) - KEY/02DEC/10 To agree a draft SPD, for subsequent public consultation.</p>	December 2010	Cabinet	Sustainable Growth / Rural Communities	Internal and External as appropriate	Richard Kay Strategic Planning Manager richard.kay@peterborough.gov.uk	A public report will be made available from the governance team one week before the decision is made.
<p>Museum Redevelopment Project - KEY/03DEC/10 To authorise the award of the contract for the Museum Redevelopment project.</p>	December 2010	Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning	Strong and Supportive Communities	Consultation will take place with relevant internal stakeholders as appropriate	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.

<p>Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road - KEY/04DEC/10 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Vawser Lodge</p>	December 2010	Cabinet Member for Resources	Sustainable Growth	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate	Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken
<p>Council Tax Base 2011/12 - KEY/05DEC/10 To agree the calculation of the council tax base for 2010/11</p>	December 2010	Cabinet	Sustainable Growth	Relevant internal and external stakeholders	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken
<p>Budget and Medium Term Financial Strategy - KEY/06DEC/10 Consider Local Government Finance settlement and agree updates to draft budget proposals and Medium Term Financial Strategy to 2015/16 if necessary</p>	December 2010	Cabinet	Sustainable Growth	Relevant internal and external stakeholders	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.

<p>Peterborough Local Investment Plan - KEY/07DEC/10 Document for submission to the Homes and Communities Agency, drawn largely from the Integrated Development Programme (Adopted December 2009). The LIP is the first stage towards applying for funding from the HCA for primarily housing-related project aspirations in the City.</p>	December 2010	<p>Leader of the Council and Cabinet Member for Growth, Strategic Planning and Economic Development</p>	Sustainable Growth	Internal and External stakeholders as appropriate.	<p>Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 384530 andrew.edwards@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken.</p>
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JANUARY

THERE ARE CURRENTLY NO KEY DECISIONS SCHEDULED FOR JANUARY.

FEBRUARY

THERE ARE CURRENTLY NO KEY DECISIONS SCHEDULED FOR FEBRUARY.

CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications
Strategic Growth and Development Services
Legal and Democratic Services
Policy and Research
Economic and Community Regeneration
Housing Strategy
Drug Intervention Programme and Drug and Alcohol Team
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

COMMERCIAL SERVICES DEPARTMENT Nursery Lane, Fengate, Peterborough PE1 5BG

Property Services
Building & Maintenance
Streetscene and Facilities
Finance and Support Services

STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Finance
Internal Audit
Information Communications Technology (ICT)
Business Transformation
Performance and Programme Management
Strategic Property
Human Resources (HR Support)
Customer Services

CHILDRENS' SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB

Families and Communities
Commissioning and Performance
Learning

OPERATIONS DEPARTMENT Bridge House, Town Bridge, PE1 1HB

Planning Services (Planning Delivery, Building Control)

Environment Transport and Engineering Services (Infrastructure Planning & Delivery, Network Management, Transport & Sustainable Environment)

City Operations (Resilience, CCTV, Car Parking, Markets, Health & Safety)

Neighbourhood Services (Community Engagement, Community Safety, Business Regulation, Housing)

Operations Business Support (Finance, Economic Participation, Business Support)

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